

Appendix 3.2. Contract lectures

CONTRACT LECTURES
Agreement Between Lecturers and Students in Learning Process (Course / Practical/Laboratory Work)

Subject :
Code of Subject :
Semester : Even/Odd
Academic Year :

On this dayDate month year has agreed the rules in the learning process (Course /practical/laboratory work) as follows:

A.1. Time and Place of Course / Practical/laboratory work

Course : Day.....TimeRoom.....
Practical/laboratory work : Day.....Time.....Room.....

2. Lecturer:

- | | |
|---------|---------|
| 1. | 5. |
| 2. | 6. |
| 3. | 7. |
| 4. | 8. |

3. Late tolerance:

- a. Lecturer : Minute
b. Student : Minute

The consequences of being late for

- a.Lecturer :
b.Student :

B.1. Course Schedule / Course Outline Teaching Program (attached)

2.Tasks:

- a. Before Lecture / quiz :Time
b. Mid Semester Evaluation :Time
c. Final Evaluation Semester :Time
d. Paper / paper :Time

3. The assessment procedure will be used:

- a. Percentage of ratings:
1. Midterm Exam :%
2. Final Exam :%
3. Practical/laboratory work :%
4. Others :%
b. Other Assessment Criteria:

C.1. Order in the classroom :

- a. Clothes :
- b. Footwear :
- c. Smoking in class :
- d. Eating in class :
- e. Using mobile phone in class :
- f. Etc :

Student Representative

Knowing
Head of Department

Coordinator Lecturer

Class Representative:

Name:

Phone Number: